

Dron & Dickson Group

Job Profile

Title:	Chargehand Technician
Responsible to:	Project Manager
Main Purpose:	Responsible for completion of maintenance inspection or installation activities for Asset management requirements
Staff:	Maintenance Technicians

Specific responsibilities:

- Attendance at pre-visit briefings with project management team
- Conducting and recording toolbox talks with work team
- Ensuring the completion of task specific risk assessments
- Responsible for daily communication of project status to project manager or their representative
- Responsible for management of on-site stores
- Responsible for day-to-day liasion with client's onsite staff
- Responsible for advising Project Manager of any site modification requiring amendments to asset registers.
- Production of detailed End of Trip reports
- Attendance to post-visit debriefings with Project Management team.
- To be fully aware of our management system requirements i.e. ISO 9000, Health & Safety and to ensure compliance with guidelines.
- Ad-hoc duties as equested by management
- Responsible for any projects as diredcted by Project Manager.

Key relationships

- Project Manager, Technicians (internal)
- Client Platform Staff (external)

Job Aspects

Work requires travel to worksites on and offshore, within or out of the UK as required. You are required to accept responsibility for your workteam. You may be required to report for meetings with your Project manager immediately before or after work periods.

Personal profile

Skills/qualifications

Appropriate apprenticeships, C&G, SVQ level 1 etc Compex, Offshore Survival, UK00A Medical

Experience required

Generally 5 years post apprenticeship work in an appropriate environment

Personal qualities

Diligent, good written reporting skills, ability to communicate with client representatives and staff.

KPIs

To be pre-agreed no later than 2 months before or after the beginning of the company financial year. The KPIs are to be found documented in the service development plan.